

**ORIENTAL JUNIOR COLLEGE OF COMMERCE &
MANAGEMENT ANDHERI (WEST)**

NOTICE

FYJC GENERAL GUIDELINES FOR ONLINE LECTURES

1. To maintain the decorum of the virtual classroom.
2. To be punctual and disciplined.
3. To dress up appropriately.
4. To mute audio (microphone) and to switch off the video (camera) during the lecture except for the CRs.
5. Not to share the lecture link with any outsider.
6. Report to the teacher on his/her personal mobile/ WhatsApp, if students are misusing any tool or if you suspect an intruder in the class.
7. No personal discussion and comments are allowed during the lecture session.
8. Some technical and connectivity issues may crop up occasionally, but that can be resolved in due course of time.
9. All must co-operate for the successful implementation of online lecture sessions. Violation of the above guidelines and code of conduct would be punishable under the relevant sections of the Indian Cyber Act.



Principal

Prof. S. Fida