

**Oriental College of Commerce & Management  
(Andheri West)**

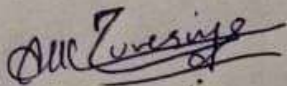
**Important Instructions for Regular/ATKT Examination November/December 2021**

**Date: 28/10/2021**

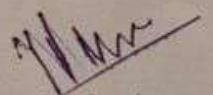
All the learners who will be appearing for Regular & ATKT Examination(SEM V & VI) November/December 2021 are requested to read the following Instructions carefully.

Instructions:

1. As per the instructions by the University the students have to attempt 50 MCQs of 1 mark each.
2. Each Paper will be of 1 hour.
3. The examination will be conducted online.
4. All the learners must have an active E-mail ID.
5. Link of the Paper will be shared on time at the registered E-mail ID of learners.
6. Make sure you are logged in to your Gmail account with registered E-mail ID in the browser in which you prefer to solve the paper.
7. Each link can be attempted only once. Don't try to attempt same paper twice. If you are doing so, candidate's first response will be considered as final.
8. Make sure you enter correct E-mail ID in the E-mail ID Section of Google Form or else you will not be able to submit your paper.
9. Subject wise link will be shared with only those students who have applied for that subject.
10. Separate link for each subject will be shared according to the Timetable.
11. Once submitted you will not be able to edit your response. So before submitting verify your answers and responses & then only submit your response.
12. All the information regarding ATKT Examination have been shared on the college website. Students should regularly check college website for further updates.
13. All the queries regarding examination will be solved on the WhatsApp (No calls will be entertained).
14. Any difficulty while appearing for the examination must be communicated to examination committee (for ATKT students) and class teachers (for Regular Exam) within 10mins from the start of the session. No query will be entertained after 10mins.
15. Make sure you submit your response on time. Students will be held responsible for late submission.



Examination In-Charge



Principal