



Oriental Education Society's College of Arts, Commerce and Science

Affiliated to University of Mumbai

Oriental Building Opp. Infinity Mall, Behind Lotus Petrol Pump New Link Road, Andheri (W)
Mumbai-400102 Mobile-9769599096 Email:- clerk@occm.edu.in Website: www.occm.edu.in
AISHE NO: C- 33858 Code: 589



GUIDANCE AND COUNSELLING COMMITTEE

ORGANIZES

INCLUSIVE LEARNING SEMINAR

**Supporting Inclusive
Education: Every Child
Deserves Quality Learning**

09 SEPTEMBER, 2024

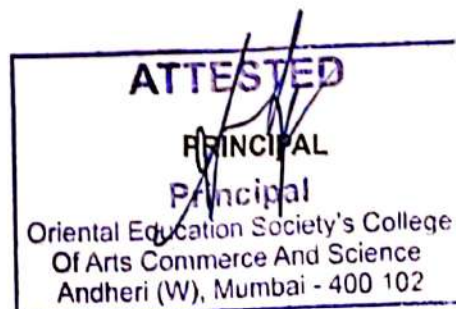


Time: 12 pm Onwards

Venue: Auditorium

**CULTURAL INCHARGE
PROF. INSIYYAH RIZVI**

**PRINCIPAL
DR. ABDUL AZIZ SHAIKH**





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AISHE NO: C- 33858

DATE: 02/09/2024

NOTICE

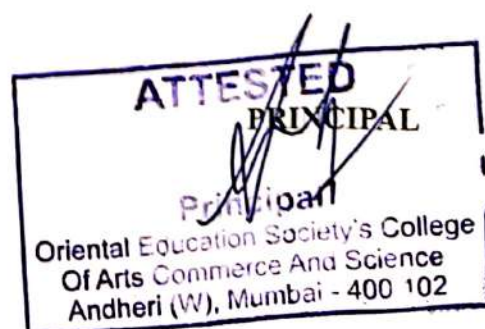
The Guidance and Counselling Committee of Oriental Education Society's College of Arts, Commerce and Science is organizing an Inclusive Learning Programme on September 9, 2024, from 11:00 am to 1:00 pm in the Auditorium. The session will focus on inclusive learning strategies, career guidance, employability skills, and resources for higher education and entrepreneurship. All degree college students are encouraged to attend and register with Asst. Professor Bhavesh Vishwakarma.

AGENDA

1. Introduce inclusive educational practices that support diverse learning needs.
2. Offer career insights and opportunities aligned with student interests and qualifications.
3. Develop soft skills, communication, and professional competencies for job readiness.
4. Inform students about higher education options, scholarships, and application processes.
5. Introduce entrepreneurship concepts and resources to inspire self-employment and start-ups.

Members Present

SR.NO	DESIGNATION	NAME	SIGNATURE
1	Chairperson	Dr. Abdul Aziz Shaikh	
2	Coordinator IQAC	Mr. Nadeem Memon	
3	Cultural Committee In-charge	Ms. Insiyyah Rizvi	
4	Head of Guidance & Counselling Committee	Ms. Monika Adak	
5	Other Faculty Members	Mr. Bhavesh Vishwakarma Mr. Muzammil Darbar Ms. Anuradha Jain	
6	Administrative Staff	Mr. Mangesh Pal	





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Minutes of Meeting

Date: 02/07/2024

Time: 11:00 am

Venue: Staff Room

Agenda: Planning and organizing a Career Guidance Programme for students.

Proceedings:

1. **Introduction:** The meeting began with a welcome note and an address by Principal Dr. Abdul Aziz Shaikh, highlighting the importance of inclusive education in ensuring equal opportunities. He emphasized the role of guidance and counselling in equipping students for diverse and evolving career paths.
2. **Purpose of the Seminar:** Ms. Monika Adak, Head of the Career Guidance Committee, shared the objectives of the Inclusive Learning Programme. The session focuses on inclusive learning strategies, employability skills, higher education opportunities, and entrepreneurial development.
3. **Proposed Date:** The committee finalized September 9, 2024, from 11:00 am to 1:00 pm as the date and time of the programme, to be held in the College Auditorium.
4. **Responsibilities Assigned:**

Ms. Monika Adak

- Oversee the overall planning and coordination of the Inclusive Learning Programme.
- Define session objectives focused on inclusive education and student development.

Mr. Bhavesh Vishwakarma

- Coordinate student registrations and maintain attendance records for the programme.
- Support content delivery related to employability skills and career guidance during the session.

Mr. Muzammil Darbar

- Assist in organizing logistics and audiovisual setup for the auditorium session.
- Provide technical and administrative support throughout the programme.

Ms. Anuradha Jain

- Prepare student resource materials on higher education and entrepreneurship.
- Facilitate group discussions and student engagement during the session.

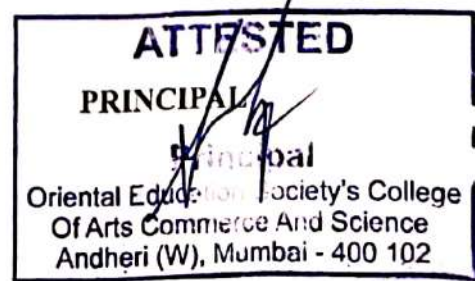
Mr. Mangesh Pal

- Coordinate venue arrangements, seating, and administrative tasks for smooth programme execution.

5. **Conclusion:** The meeting ended with a unanimous agreement on the responsibilities distributed. The Principal appreciated the proactive participation of all members and emphasized the importance of timely execution.

Recorded by: Mr. Bhavesh Vishwakarma, Asst. Professor

Approved by: Dr. Abdul Aziz Shaikh, Principal





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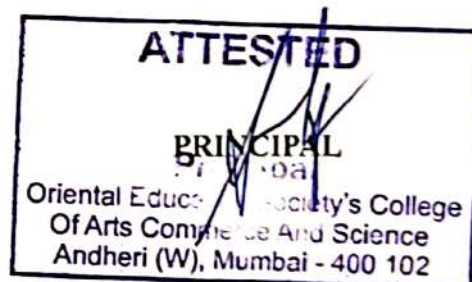
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DATE: 14/09/2024

POST EVENT REPORT

Organizing Body: Guidance and Counselling Committee

Date: 09/09/2024

Venue: Auditorium Room, 2nd Floor, Oriental Education Society's College of Arts, Commerce and Science

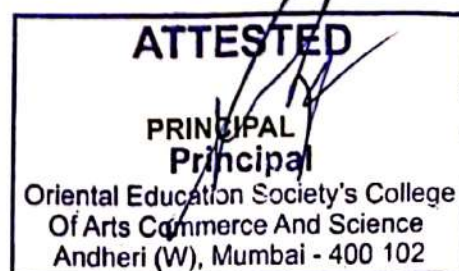
A successful Inclusive Learning Programme was organized by the Guidance and Counselling Committee at Oriental Education Society's College of Arts, Commerce and Science on September 9, 2024, from 11:00 am to 1:00 pm in the College Auditorium. The session aimed to raise awareness about inclusive learning strategies, career guidance, employability skills, and resources for higher education and entrepreneurship.

The programme was attended by a large number of degree college students, and the guest speaker for the session was Mr. Akbar Shaikh, who brings over 10 years of experience in the Learning and Development department at Neosoft Technologies MNC. His extensive experience provided valuable insights into career development and employability skills for the students.

Mr. Akbar Shaikh's session covered key areas such as the importance of inclusive learning, career options, enhancing soft skills, and preparing for entrepreneurial ventures. The session also focused on various higher education opportunities and available scholarships.

OUTCOME:

The Inclusive Learning Programme effectively educated students on the importance of inclusive education, career development, and entrepreneurship. Students gained valuable insights into career paths, employability skills, and strategies for personal growth, while also learning about higher education opportunities and resources. The session encouraged entrepreneurship and provided resources to support students pursuing it. The programme successfully achieved its objectives, with strong student participation and engagement, and the committee members were commended for their proactive involvement in organizing the event.





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Students attending the seminar on Inclusive Learning Programme on 9th September 2024.



ATTESTED

PRINCIPAL

Principal

Oriental Education Society's College
Of Arts Commerce And Science
Andheri (W), Mumbai - 400 102